

**FIRST 5 - PLACER  
CHILDREN & FAMILIES COMMISSION**  
11820 Enterprise Dr.  
Auburn, CA 95603

**Meeting Minutes, May 11, 2006**

Attendees – Commissioners & Staff:

**Dr. Sandra Naylor-Goodwin**, Chair-Commissioner, Children's Behavioral Health  
**Catherine Goins**, Vice-Chair, Commissioner, Childhood Development  
**Elaine Rowen, Ph.D.**, Commissioner, Early Education  
**Kim Haswell**, Commissioner, Consumer  
**Don Ferretti**, First 5 Director  
**Jo McCormack**, County Counsel  
**Nancy Baggett**, Staff Support, Administration  
**Bobbie Reagan**, Staff Support, Admin.

Commissioners & Staff Not in Attendance:

**Bob McDonald**, Commissioner, Early Intervention  
**Jim Holmes**, Commissioner, Board of Supervisors, District #3  
**Richard J. Burton, M.D., M.P.H.**, Commissioner, Placer County Health Officer

Public Attendees:

Dayle Filibeck-Edgerton, RN  
Melanie M. Cleary

## **Call Meeting to Order**

Meeting called to order at 4:35 p.m.

### **I. Public Comment**

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

### **II. Approval of Minutes**

**Motion to approve the minutes from April 13, 2006` meeting.**

Rowen/Goins Unanimous

### **III. Commission Action Items**

#### **1. Selection of New Commissioners**

This is an opportunity for the Commission to interview two candidates for seats on the Commission. The candidates are Dayle Filibeck-Edgerton, RN, for Seat #5 representing the child health care field, and Melanie M. Cleary for Seat #6 representing the Lake Tahoe area.

#### **Action Requested**

Interviewed each candidate and concluded that Dayle Filibeck-Edgerton, for Seat #5 and Melanie Cleary for Seat #6 will be recommended to the Board of Supervisors at the June 13, 2006 BOS meeting.

Goins/Rowen Unanimous

#### **2. Staff Services Agreement with the County of Placer**

On an annual basis the Commission contracts with the County of Placer Health and Human Services Department (HHS) for staff support. The current agreement runs through June 30, 2006. A new agreement is needed for the 2006-2007 fiscal year.

#### **Action Requested**

Authorize the Commission chairperson to sign the Professional Services Agreement with Placer County Health and Human Services Department for staff support in fiscal year 2006-2007 in the amount of \$381,383.

Rowen/Haswell Unanimous

#### **3. Adoption of CFC Policies – Meeting Compliance of AB109 and SB35**

For the fiscal year beginning on July 1, 2006, each County Commission shall receive tax revenue, provided that all requirements have been satisfied as specified in AB109 and SB35, which are codified in subdivision (d) of Section 130140 of the Health and Safety Code Chapters 143 & 284, Statutes of 2005. The requirements include policies for purchasing goods and services; conflict of interest; administrative limits; and salaries and benefits.

**Action Requested**

Approve and adopt the enclosed policies to comply with H & S Code Section 130140 (d)(4), which includes new requirements under Chapters 243 & 284, Statutes of 2005. Authorize the Executive Director to take any other actions necessary to comply with and implement the new requirements and guidelines.

Goins/Haswell Unanimous

**IV. Information Items:**

Communications Activities prepared by The Rogers Group. Don described the contents to the commission and explained each item and what the State contract with Rogers will financially supply to each county, and what First 5 Placer will be responsible for individually. Don will go forward with the Communications Activities proposal.

**V. Commissioner Reports:**

Commissioner Rowen attended the Democratic convention where they endorsed Prop 82, also endorsed Phil Angelides for Governor. Ed Ziegler founder of Head Start wrote an article on pre-school, "A Growth Investment", everyone should appreciate reading. Dayle Filibeck-Edgerton noted another article to read relating to the same topic, in the Sac Bee, Forum Section "No Toddler Left Behind", May 7<sup>th</sup>. Staff will include both articles and forward to Commissioners.

**VI. Advisory Committee Reports:**

- Community Collaborative of Tahoe/Truckee
- Community Resource Committee (CRC)  
None
- Child Care Local Planning  
None
- Placer Collaborative Network  
None

**VII. Director's Report**

Don met with Tina Hurley, the new PCN Director. Tina brings a very fresh perspective regarding PCN's roll in the community. Don provided Tina with current First 5 materials and will follow-up with her about possible opportunities for First 5 and PCN to work together. Don also shared with Tina that our agenda includes PCN in the Advisory Committee Reports every month and invited her to attend.

In January we partnered with Community Health to submit a grant proposal of \$50,000, to do planning around a Children's Health Initiative, which is a health and dental insurance program for 0-18 low income. Don will be working with Bob Long from Community Clinics, to interview a consultant that will be hired by HHS to develop a plan and potential funding sources. The plan will be administered through HHS Community Clinics. There will also be an advisory board and there will be a request First 5 involvement on the board and for funding the 0-5 part of the initiative.

It was noted that Kim Bradley, representative from the Community Collaborate of Tahoe/Truckee would not return to the collaborative after her new baby arrives. Susan Fernandes, however, will be returning to the collaborative and the First 5 Community resource Committee after a medical leave. Also, Michelle Fisch, UC Cooperative Extension - Nutrition Coalition has decided to stay

home with her new baby. The UC Cooperative Extension has hired Vicky Pantels to take her place.

Don mentioned that we would be implementing our overall strategic planning activities, which have already started with the "partner perspective survey" sent to our partners. As a sub component of our overall strategic planning, we are also conducting a specific needs/resource assessment in Kings Beach (the only school eligible for state First 5 school readiness money). Gail Tondettar, Program Manager in the HHS Tahoe office, is experienced in doing community needs and resource assessments. Through our MOU with HHS we will be able to work with her as a contact person in Tahoe to reach the community. The deadline for re-applying for school readiness money (\$145,000 which must be matched) is January 2007.

Don has the Draft Scope of Work for an evaluator prepared in a Request for Qualifications format ready to present to Executive Finance Committee at their next meeting. This will be submitted to the Commission before it is released

Meeting Adjourned: 6:16 pm